

Rental / Lease Application

This information is sought to assure the most **RESPONSIBLE RESIDENTS** possible and to assist the management in case of emergencies. Your cooperation is appreciated. This information will be kept in confidence and used only in relation to the lease contract.

Date: _____ **Current Phone Number:** _____

Cell Phone: _____ **E-mail address:** _____

The undersigned hereby makes application to rent _____

Occupancy date desired _____ for the term of _____ months/years.

Rental Rate: _____ Deposit Required: _____

Applicant's Last name:	First Name:	Middle Name:	Date of Birth:	Social Security Number:
Spouse's Last Name:	First Name:	Middle Name:	Date of Birth:	Social Security Number:

List all vehicles to be parked on the premises by applicant, spouse, or children. (Use additional sheets in necessary)

Make of Vehicle	Year	License Plate No:	State	Drivers License No:	State

1. Present address _____ Zip _____ How long? _____

2. Present landlord _____ Phone # _____ Fax# _____

3. Has a 30-day written notice been given to present landlord? _____ Monthly Rent ? _____

4. Previous address _____ Zip _____ How long? _____

5. Previous landlord _____ Phone # _____

6. Check One: Single _____ Married _____ Divorced _____ Widowed _____ Separated _____ Friends/Partners _____

7. Employer: _____ Address: _____

8. Supervisor's name: _____ Phone #: _____

9. How long: _____ Fax #: _____ Monthly income: \$ _____

10. Other Sources of Income: _____

11. Spouse's Employer: _____ Address: _____

12. Supervisor's name: _____ Phone #: _____

13. How long? _____ Fax #: _____ Monthly income: \$ _____

14. List name, age, relationship of all persons to be occupying the premises (including children) :

Name: _____ Age: _____ Relationship: _____

Name: _____ Age: _____ Relationship: _____

Name: _____ Age: _____ Relationship: _____

15. Will pets be occupying this property? _____ Kind, weight, breed, age: _____

16. Will you or any other residents have a waterbed in this property? _____

17. Have you or your spouse ever been evicted? _____

18. Have you or your spouse ever been sued for:
(a) non-payment of rent? _____ (b) damage to a rental property? _____

19. Have you or your spouse ever been convicted of a felony? _____

20. In case of emergency, notify: _____ Relationship _____
Street address _____ City _____
State: _____ Zip Code: _____
Work phone _____ Home phone _____

This application form must be filled out completely. Co-applicants must file separate applications. A photo ID will be requested at the time of application.

Your application will be considered based on the following requirements:

1. Ability to pay rent
2. Good Credit
3. Good previous rental history (if applicable)
4. Complete and accurate information

The applicant hereby applies to rent the above premises for the term and upon the conditions set forth above. Rent is due and payable on the (1st) day of each month IN ADVANCE. Partial months are prorated.

A DEPOSIT IS REQUIRED TO HOLD A PROPERTY. UNTIL A DEPOSIT HAS BEEN RECEIVED, A PROPERTY WILL REMAIN ON THE MARKET. ONCE APPLICANT HAS BEEN ACCEPTED AND NOTIFIED, ADVERTISING WILL STOP, THE SIGN TAKEN DOWN AND ALL OTHER APPLICANTS TURNED AWAY. SHOULD APPLICANT DECIDE TO WITHDRAW THEIR APPLICATION AFTER THAT TIME, FOR ANY REASON, THE SECURITY DEPOSIT BECOMES **NON-REFUNDABLE**.

If this application is not approved and accepted by the owner or agent, the security deposit money will be refunded. Applicant may withdraw this application at any time before notification of approval, and deposit will be refunded.

The undersigned person(s) represents that all of the above statements are true and complete and hereby authorize verification of such information. False information given above shall be grounds for owner's rejection of this application, and termination of right of occupancy. By signing this application, the applicant gives permission to STEINBORN INC., REALTORS to do a formal credit check. A **NON-REFUNDABLE** Application Fee is due at time of application: **\$25.00** for the first applicant, plus an additional \$5 for each applicant thereafter. This rental application will **NOT** be processed until such time as the full application fee has been tendered. A credit report will be pulled on each applicant.

Signature of Applicant: _____ Date: _____

Spouse/Partner: _____ Date: _____

Security Deposit \$ _____ Date rec'd: _____ Rec'd By: _____

(for Property Manager use only)

1. Date applicant and co-applicants were notified of () acceptance or () non-acceptance _____.
2. Notification was by () telephone, () letter, copy attached, or () in person.
3. Names of persons to whom above notice was actually given (applicant and all co-applicants are to be notified).
_____.
4. Name of owner's representative who notified above persons _____.
5. Deadline for applicant and all co-applicants to sign lease (if not already signed) _____.

